

Date December 9, 2015

By Abby Dacey

Subject Meeting Minutes
Lincoln High School MPC (Master Plan Committee) Meeting #1

Project No. 15015

Attendance

Jerry Vincent, PPS OSM	Amy Kohnstamm, LHS MPC
Erik Gerding, PPS OSM	Eric Lenard, LHS MPC
Ayana Horn, PPS OSM	Audrey Lingley, LHS MPC
Chris Linn, Boora	Sara Matarazzo, LHS MPC
Abby Dacey, Boora	Douglas Obletz, LHS MPC
Tom Bauer, Boora	Tiffani Penson, LHS MPC
Caitlyn Aldersea, LHS MPC	Charlotte Richardson, LHS MPC
Erin Burke, LHS MPC	Jill Ross, LHS MPC
Peyton Chapman, LHS MPC	Trevor Todd, LHS MPC
Larry Dully, LHS MPC	Jason Trombley, LHS MPC
Randall Edwards, LHS MPC	Mary Valeant, LHS MPC
Todd Etehieson, LHS MPC	Mary Ann Walker, LHS MPC
Gerald Gast, LHS MPC	Tom Walsh, LHS MPC
Mike Golub, LHS MPC	Brianna Webb, LHS MPC
Tiffani Howard, LHS MPC	Andrew Wilk, LHS MPC
Mike Ioffe, LHS MPC	Steven Yang, LHS MPC
Eleni Kehagiaras, LHS MPC	Tracy Prince, LHS MPC
Akili Kelekele, LHS MPC	

Members of the Public:

Stuart Emmons
Nick Karafotiks

*Names in bold denote members who were present

Objectives: This was the first meeting of the Lincoln High School Master Plan Committee (MPC). The members of this group all applied and were selected to participate in this important advisory role. The purpose of this meeting was to introduce the project team and the MPC members, to understand the role of the MPC and the eventual outcomes of the master plan process, to develop a mission statement for the master plan, and to begin brainstorming vision elements. This meeting also served as the forum for electing the MPC co-chairs.

Target Audience: Lincoln High School MPC members

Commentary/minutes:

- I. Introductions
 - a. There are 25 members of the MPC. They introduced themselves and indicated their ties to the school or master planning initiatives. The members represent a wide swath of the community and include the current and past chairwomen of the Goose Hollow Foothills League, teachers, students, and past, future and current parents.
- II. MPC Purpose and Responsibilities
 - a. The team reviewed the key roles of the MPC members:
 - Represent stakeholder groups
 - Review background documents & contributing information
 - Help communicate to school community for participation
 - Contribute to the vision, principles, and programming
 - Assist with public meetings
 - Attend all MPC work sessions
 - b. There were no comments or questions on these items.
- III. Masterplan Summary
 - a. The Architects presented an overview of the master plan process, including typical components and the proposed schedule.
 - i. A master plan is a process and a product. The end result will be a recommendation to the PPS School board, including a site plan and building program that best fits the school's needs.
 - ii. This process builds on the ideas and research that have been created for past site studies by PPS, LHS parent committees, and other interested groups.
 - iii. The scope of the master plan will include the high school and its site components. Part of the study will be to determine if other program elements can or should be included in the site plan (e.g. additional parking, community facilities, and private partnerships).
 - iv. The process will include civil engineering studies, landscape design studies, and urban design factors.
 - v. There will be many opportunities for the public to be involved in this process.
- IV. Vision
 - a. The redevelopment of Lincoln High School has been a topic of conversation for over a decade. During that time, many separate ideas have been developed for what this school could be. The design team introduced an exercise for honing in on the vision statement for the master plan. They presented two ends of the spectrum (pragmatic to aspirational). The MPC members broke into 6 groups to review the statements and develop their own hybrids. The 6 text versions are attached. The design team will craft these into a draft statement for review at MPC #2.
- V. Vision Elements
 - a. The MPC members were asked to come to this meeting with 5 ideas for 'vision elements' that they would like to be included in the future Lincoln High School. These were defined as specific uses, activities, partnerships, etc. that will require physical space and accommodation on the LHS campus, and would thus be addressed in the master plan. The lists of ideas included ideas for enhanced academic programs, ways to involve students from across the District, community resources, and potential partnerships. Photos of a sample of the vision element cards are attached.

- VI. Criteria for Vision Elements
- a. Via the homework assignment, the MPC generated over fifty distinct vision elements. In order to assess which elements are the most appropriate, the design team presented draft criteria for use in analyzing each element. Initially, the criteria list included questions about how an element might be funded. Several members pointed out that they did not have a way to analyze this information yet – some of the vision elements will be incorporated into the Ed Spec required spaces; for the others, neither the partners nor the costs are yet identified. These criteria were removed and will be addressed at another time.
 - b. The criteria will be refined and converted into an on-line poll, which will be open to the MPC members as well as publicized on the LTDC, GHFL, and PPS websites. The design team will show the results at the MPC #2, when the committee members will review the best, most promising vision elements to pursue.
- VII. MPC Chairperson Election
- a. There were two volunteers to serve as co-chairs of the MPC: Eleni Kehagiaras and Tom Walsh. They were unanimously elected.
- VIII. Public Comments
- a. There were no public comments.
- IX. Other
- a. A member suggested that each MPC member should sign a statement declaring any conflicts of interest relating to potential financial gain from the master plan. Another member indicated that it would also be appropriate to declare any potential losses from the master plan. After some discussion, the group decided that, as an advisory group and not a decision-making group, there was no obligation to declare conflicts of this nature. The MPC was referred back to the “Guiding Principles” (slide 12) of the MPC.

Attachments:

- 2015_12_09_MPC 1_presentation (available on Lincoln Bond website)
- MPC1_draft vision statements (available on Lincoln Bond website)
- MPC1_photos of vision elements (available on Lincoln Bond website)

The foregoing is the writer's interpretation of the issues discussed. If there are any discrepancies or omissions, please report them to Boora within three business days of receipt of this document.

END OF MEETING NOTES